EZHILARASI K

HR EXECUTIVE

CONTACT

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in https://rb.gy/2qvwio

📍 Arni, Thiruvannamalai

EDUCATION

MSC IT - 2022
- Arignar Anna Govt. Arts and Science College, Cheyyar
- 84 %

BCA - 2019
- Arignar Anna Govt. Arts and Science College, Cheyyar
- 70 %

HSC, SSLC - 2016, 2014
- CSI Higher Secondary School, Arni
- 72 % , 86 %

PERSONAL TRAITS

- Problem Solving
- Problem Analysis
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Critical Thinking
- Flexibility
- Languages: English (Fluent), Tamil (Fluent)

PERSONAL DETAILS

- Marital Status : Single
- DOB : 05 Jun 1999

HOBBIES

- Reading comic books (comics, self-development)
- Cooking

PROFILE

Proactive HR Executive with strong experience in industrial HR operations and exposure to IT and software development. Proven ability to manage recruitment, compliance, shift scheduling, and payroll support in factory settings. Skilled at leveraging tech tools for documentation and workflow automation, with technical understanding to drive operational efficiency.

WORKING EXPERIENCE

Maxx Hospitalities and Catering Services (EW1) — HR Executive
Mangal, Kanchipuram | Oct 2024 – Present

- Managed end-to-end recruitment for kitchen, service, and support staff.
- Maintained attendance, OT, leave, and statutory records (Form IV Parts I & II, ESI, PF).
- Planned shifts and supported payroll processing through accurate documentation.
- Ensured compliance with labor laws and the Factories Act.
- Coordinated audits and manpower planning with factory HR teams.
- Handled grievance resolution and promoted a positive workplace culture.
- Digitized HR documentation using Excel, Google Sheets, and basic HR software tools

Core HR Skills

- Recruitment | Attendance & OT Management | Statutory Compliance | Shift Planning | Payroll Support | Employee Engagement | Labor Law Compliance | Grievance Handling | HR Documentation | Excel & Digital Tools

FocusLogic IT Services — Walaja, Tamil Nadu   **6 months**
Full- Stack .NET developer

- Developed scalable full-stack applications with .NET Core, PostgreSQL, Blazorise, Razor WebAssembly, and MudBlazor for hospital management and billing projects.
- Designed and optimized databases, APIs, and front-end components to improve operational efficiency and reduce API calls. more details
- 🔗 Other Details

TECHNICAL SKILLS

- C#, Python, SQL | ASP.NET Core, Razor WebAssembly, Blazorise, MudBlazor, HTML, CSS, Bootstrap | PostgreSQL, SQL Server, MySQL | REST API, GraphQL, Entity Framework, Clean Architecture | Visual Studio, Git, Jira, MySQL Workbench, MS Office | Canva, Photoshop, Illustrator | Basic Prompt Engineering, SEO Tools (Ahrefs, Moz)

CERTIFICATIONS & TRAINING

Python & MySQL Certification and Training
- Besant Technologies — 2022
- Advanced Python programming and MySQL database management.

Digital Marketing Certification
- First Success Technologies, Salem — 2024
- In-depth knowledge of SEO strategies and digital marketing tools.

Hardware & Networking Certification
- National Institute of Computer Education — 2019
- capable of servicing PC

Software Developer Training
Aspire Systems (India) Private Limited
Nov 2019 – Mar 2020
- Developed project concepts and managed complex design projects. Collaborated with senior developers on front-end and back-end development, completing detailed programming tasks for both public and internal websites.

Digital Forensics certification SWAYAM online Course
- Gained expertise in digital in forensics techniques.